

Post	Senior Engineer
Department:	Mechanical & Electrical
Responsible To:	Principal Engineer/Director

Job Purpose

To lead project surveys, feasibility reports, design, specification and on-site supervision and management of mechanical/electrical services installations under guidance from your Director.

To be responsible for following Health and Safety policy and Quality Assurance procedures and working with senior staff towards meeting the company's objectives.

Principal Accountabilities

- To be responsible for ensuring that all mechanical/electrical specifications for project design work are adequate for their intended purpose, assistance from Directors will be provided.
- To be responsible for ensuring that all mechanical/electrical services conform to all relevant legislative, statutory and Health and Safety requirements and procedures.
- To take responsibility for monitoring installations and management of contractors to ensure the installation is of the highest quality and in accordance with the specification.
- To liaise with team, department and company colleagues.
- To assist in with the provision of appropriate training and instruction to all staff within the department.
- Assist in company development and attend business development meetings as required.
- Assist with the preparation of fee tenders.
- To follow implementation of the Personal Development Plan process and other administrative procedures and to assist the company in maintaining its Investors in People standard.
- To perform such other duties as may be required from time to time to assist the company in achieving its objectives. This may from time to time include out of hours/possession surveys.

Key Activities

- Supervise the work of teams and individuals and assist with monitoring performance of subordinates.
- Develop individuals and teams to enhance performance.
- Effectively delegate work to others.
- Develop and maintain client relationships.
- Invite and assess tenders for work, goods and services.
- Ensure commercial accountability for fee expenditure.
- Participate in meetings and Chair meeting when acting as Contract Administrator.
- Supervise health and safety and conduct health and safety risk assessments.
- Maintain standards of professional practice.



Additional Information (Subject to change, please refer to contract of employment)

The company offers paid holiday, workplace pension, healthcare, flexible working arrangements, six monthly appraisals and attractive staff bonus scheme.

We will be pleased to provide support and appropriate training for you to achieve Chartered Engineer status, subject to your progress and development.

CBG Consultants Ltd is an Investor in People and equal opportunities employer.